

Community Development

Animal Control

Department Summary

Animal Protection & Control acts as a coordinating and facilitating agency for the resolution of animal related problems and community issues. The division is responsible for the enforcement of ordinances and state laws pertaining to animals, primarily domestic. These include licensing and vaccination requirements as well as stray animal, vicious, cruelty, livestock and nuisance provisions. The services of the Enforcement Program are provided seven days per week. Animal shelter services are provided through a contract with the SW Washington Humane Society. Animal Control provides administrative oversight of this agreement for the cities it provides animal control services. The City of Vancouver and Town of Yacolt have interlocal agreements with the County for animal control services. The City of Vancouver inter-local agreement consolidates all animal control programs within the agreement. An Animal Protection & Control Advisory Board provides for communication, coordination and public input into policy development. Through the advisory board process community projects have developed in cooperation with private organizations to address continuing community concerns. Some of these projects promote animal placement, responsible pet ownership, humane care of pets and livestock, dealing with aggressive animals. Special community event projects have developed to ensure the public awareness, and to provide incentives, to spay and neuter pets.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Animal Control Administration	\$1,845,987	\$2,129,952	\$1,072,258	\$2,041,578	\$142,976	\$2,184,554
Total:	\$1,845,987	\$2,129,952	\$1,072,258	\$2,041,578	\$142,976	\$2,184,554
Expenditures By Object Category						
Salaries, Regular	\$634,422	\$661,618	\$384,064	\$610,976	\$86,486	\$697,462
Benefits	\$255,364	\$329,264	\$151,577	\$304,452	\$56,490	\$360,942
Allowances	\$360	\$0	\$191	\$0	\$0	\$0
Overtime/Comp Time	\$30,424	\$22,356	\$25,050	\$22,356	\$0	\$22,356
Supplies	\$70,794	\$56,532	\$35,154	\$54,198	\$0	\$54,198
Temporary Services	\$3,646	\$0	\$0	\$0	\$0	\$0
Professional Services	\$489,043	\$683,000	\$269,217	\$881,420	\$0	\$881,420
Travel and Training	\$2,903	\$500	\$3,291	\$500	\$0	\$500
Other Services	\$135,820	\$122,800	\$198,066	\$167,676	\$0	\$167,676
Internal Charges	\$198,700	\$199,522	\$0	\$0	\$0	\$0
Capital Expenditures	\$24,511	\$54,360	\$5,648	\$0	\$0	\$0
Total:	\$1,845,987	\$2,129,952	\$1,072,258	\$2,041,578	\$142,976	\$2,184,554

Animal Control Administration

Total:

Program Summary

Administration is responsible for developing policies and procedures, providing budget and financial control and providing oversight for the overall operations of the program. Services are provided to the cities of Vancouver and Yacolt through inter-local agreements. Many of the services delivered are privatized. Animal Sheltering, Licensing Agents, After-hours Emergency Response and Community Spay/Neuter Assistance are all service programs utilizing vendor, or partnership, agreements.

In conjunction with the Animal Protection & Control Advisory Board, this program facilitates communication, and coordination of animal interest organizations, to provide public/private partnership programs which benefit the people, and animals, of the community. Service programs that implement the Administration program goals include:

Community Spay/Neuter Assistance, Outreach, Violence Indicators Prevention (VIP) and Safety/Training

\$2,129,952

\$1,845,987

Operational Planning Car	tegories					
Purpose: Essential	Scop	e: Regional (County-	wide)			
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommende
Salaries, Regular	\$634,422	\$661,618	\$384,064	\$610,976	\$86,486	\$697,4
Benefits	\$255,364	\$329,264	\$151,577	\$304,452	\$56,490	\$360,9
Allowances	\$360	\$0	\$191	\$0	\$0	;
Overtime/Comp Time	\$30,424	\$22,356	\$25,050	\$22,356	\$0	\$22,35
Supplies	\$70,794	\$56,532	\$35,154	\$54,198	\$0	\$54,19
Temporary Services	\$3,646	\$0	\$0	\$0	\$0	Ş
Professional Services	\$489,043	\$683,000	\$269,217	\$881,420	\$0	\$881,42
Travel and Training	\$2,903	\$500	\$3,291	\$500	\$0	\$50
Other Services	\$135,820	\$122,800	\$198,066	\$167,676	\$0	\$167,67
Internal Charges	\$198,700	\$199,522	\$0	\$0	\$0	9
Capital Expenditures	\$24,511	\$54,360	\$5,648	\$0	\$0	\$

dd 1.0 ACO FTE 0001-566-01 1.00 d an additional full-time Animal Control Officer. 01-566-554303-Animal Enforcement	\$142,976	\$0
	\$142,976	\$(
dd 1.0 ACO FTE 0001-566-01 1.00	\$142,976	\$0
		Φ.
ldget Adjustments FTE	Expenditure	Revenue

\$1,072,258

\$2,041,578

\$142,976

\$2,184,554

Building

Department Summary

This program is responsible for the enforcement of the Building Codes in Clark County. The codes consist of the International Residential Code, International Building Code, Uniform Plumbing Code and International Mechanical Codes, Energy and Mobile Home Codes. The division reviews Building, Plumbing and Mechanical plans for compliance with all applicable state and county codes. The division also performs on site inspections at each stage of the construction process to verify compliance with applicable code provisions.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Building Administration	\$4,229,802	\$4,116,541	\$2,025,272	\$5,454,352	\$504,294	\$5,958,646
Commercial	\$32,599	\$0	\$0	\$0	\$0	\$0
Total:	\$4,262,401	\$4,116,541	\$2,025,272	\$5,454,352	\$504,294	\$5,958,646
Expenditures By Object Category						
Salaries, Regular	\$1,867,488	\$2,006,931	\$976,361	\$2,860,124	\$162,264	\$3,022,388
Benefits	\$574,832	\$881,007	\$336,058	\$1,161,778	\$71,030	\$1,232,808
Allowances	\$2,882	\$0	\$5,169	\$0	\$0	\$0
Overtime/Comp Time	\$13,906	\$4,600	\$34,146	\$4,600	\$0	\$4,600
Supplies	\$180,654	\$126,736	\$131,550	\$133,630	\$77,000	\$210,630
Temporary Services	\$138,695	\$101,000	\$101,706	\$101,000	\$0	\$101,000
Professional Services	\$164,217	\$171,000	\$231,801	\$570,332	\$155,000	\$725,332
Travel and Training	\$11,853	\$64,000	\$5,891	\$64,000	\$39,000	\$103,000
Other Services	\$393,806	\$457,492	\$171,247	\$558,888	\$0	\$558,888
Internal Charges	\$284,415	\$271,277	\$0	\$0	\$0	\$0
Transfers	\$600,000	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$29,653	\$32,498	\$31,343	\$0	\$0	\$0
Total:	\$4,262,401	\$4,116,541	\$2,025,272	\$5,454,352	\$504,294	\$5,958,646

Building Administration

Program Summary

Administration oversees and coordinates the activities of the division through weekly internal meetings and periodic meetings with the building community. This program is responsible for overseeing implementation of regulations pertaining to building standards and compliance with the County adopted Codes. In addition to policy formation and enforcement, activities include budget and records maintenance, training and education, staffing and personnel issues. Ensure staffing is sufficient to maintain quality of inspections at a level of approximately 15 inspections and 6 stops a day per inspector.

Operational Planning						
Purpose: Mandatory	Sco	ppe: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,867,488	\$2,006,931	\$976,361	\$2,860,124	\$162,264	\$3,022,388
Benefits	\$574,832	\$881,007	\$336,058	\$1,161,778	\$71,030	\$1,232,808
Allowances	\$2,860	\$0	\$5,169	\$0	\$0	\$0
Overtime/Comp Time	\$13,906	\$4,600	\$34,146	\$4,600	\$0	\$4,600
Supplies	\$178,657	\$126,736	\$131,550	\$133,630	\$77,000	\$210,630
Temporary Services	\$126,319	\$101,000	\$101,706	\$101,000	\$0	\$101,000
Professional Services	\$158,712	\$171,000	\$231,801	\$570,332	\$155,000	\$725,332
Travel and Training	\$11,625	\$64,000	\$5,891	\$64,000	\$39,000	\$103,000
Other Services	\$381,335	\$457,492	\$171,247	\$558,888	\$0	\$558,888
Internal Charges	\$284,415	\$271,277	\$0	\$0	\$0	\$0
Transfers	\$600,000	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$29,653	\$32,498	\$31,343	\$0	\$0	\$0
Total:	\$4,229,802	\$4,116,541	\$2,025,272	\$5,454,352	\$504,294	\$5,958,646

Budget Adjustments		FTE	Expenditure	Revenue
Add Assist. Building Official	1011-588-03	1.00	\$233,294	\$0
The Assistant Building Official will be responsible for managing the day-to-day of program, primarily the supervision of inspectors and plans examiners. Duties we assisting with selecting, training, motivating and evaluating staff; providing or contraining; working with employees to correct deficiencies; recommending discipling termination; assignment of work activities and projects; monitoring work flow; an evaluating work products, methods and procedures.	ill include ordinating staff ie and			
1011-588-558550-Building & Code Admin				
Emergency Management	1011-588-06	0.00	\$29,000	\$0
We are rebuildig our emergency response capabilities which have been dorman	t since 2009.			
1011-588-55850-Building & Code Admin				
Office Supplies/Services	1011-588-05	0.00	\$78,000	\$0
As the Building program has expanded its staffing over the past four years, the r supplies, embroidery, copies, maps, books, printing and operating supplies need increased.				
1011-588-558550-Building & Code Admin Outsourced Pro Services	1011-588-01	0.00	\$125,000	\$0
Work-load increases necessitate additional outsourced structural review. Code the need for additional instructors. Outside professional services are needed to out to our public and work with stakeholders on building safety education. 1011-588-558550-Building & Code Admin	changes brings	0.00	\$125,000	φυ
Travel	1011-588-02	0.00	\$39,000	\$0
As staff has increased so has then expense of keeping them up to date on trainic certifications. This budget requests will help allow staff to travel to necessary class.			. , .	,
1011-588-558550-Building & Code Admin				
Budget Adj	justment Total:	1.00	\$504,294	\$0

Commercial

Program Summary

This program processes applications for new commercial building permits to ensure the uniform application of and compliance to the International Building Code. This includes reviewing blueprints and structural plans for proposed buildings, reviewing proposed plat plans for code compliance and conducting periodic and, as required, inspections during construction.

Operational Planning Ca	tegories			
Purpose: Mandatory	Scop	e: Local		
Program By	2011-2012	2013-2014	2013	
Object Cotogony				

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Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Allowances	\$22	\$0	\$0	\$0	\$0	\$0
Supplies	\$1,997	\$0	\$0	\$0	\$0	\$0
Temporary Services	\$12,376	\$0	\$0	\$0	\$0	\$0
Professional Services	\$5,505	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$228	\$0	\$0	\$0	\$0	\$0
Other Services	\$12,471	\$0	\$0	\$0	\$0	\$0
Total:	\$32,599	\$0	\$0	\$0	\$0	\$0

CD Director's Office

Department Summary

The Director's Office is responsible for providing support, coordination, and advice to all the other programs within Community Development. We provide financial and budgetary direction and advice, deal with personnel and staffing issues, coordinate department-wide training efforts, coordinate with other support departments on technological concerns, provide graphic design, administrate broad customer service and external communication efforts, and develop and maintain the department's records systems which include our land use database and case files.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
DCD Administration	\$2,827,472	\$3,444,664	\$1,272,448	\$4,029,013	\$3,077,005	\$7,106,018
Total:	\$2,827,472	\$3,444,664	\$1,272,448	\$4,029,013	\$3,077,005	\$7,106,018
Expenditures By Object Category						
Salaries, Regular	\$1,295,212	\$1,341,913	\$673,676	\$1,776,577	\$0	\$1,776,577
Benefits	\$437,952	\$460,593	\$233,786	\$622,965	\$0	\$622,965
Allowances	\$533	\$0	\$304	\$0	\$0	\$0
Overtime/Comp Time	\$12,399	\$0	\$11,493	\$0	\$0	\$0
Supplies	\$275,421	\$67,500	\$199,272	\$65,500	\$0	\$65,500
Temporary Services	\$13,333	\$0	\$5,584	\$0	\$0	\$0
Professional Services	\$200,270	\$717,000	\$180,026	\$961,524	\$0	\$961,524
Travel and Training	\$12,274	\$35,500	\$20,397	\$35,500	\$0	\$35,500
Other Services	\$197,898	\$444,968	-\$137,090	\$533,183	\$0	\$533,183
Internal Charges	\$373,761	\$377,190	\$0	\$0	\$0	\$0
Transfers	\$8,419	\$0	\$85,000	\$33,764	\$3,077,005	\$3,110,769
Total:	\$2,827,472	\$3,444,664	\$1,272,448	\$4,029,013	\$3,077,005	\$7,106,018

DCD Administration

Program Summary

The Administration Program of the Department of Community Development provides a matrix management oversight for the operational programs including human resource, strategic planning, ombudsman, and financial management. In addition, this program provides clerical, graphic design, web support, and record storage that support the department's operational divisions.

Operational Planning (
Purpose: Support	Sco	pe: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,295,212	\$1,341,913	\$673,676	\$1,776,577	\$0	\$1,776,577
Benefits	\$437,952	\$460,593	\$233,786	\$622,965	\$0	\$622,965
Allowances	\$533	\$0	\$304	\$0	\$0	\$0
Overtime/Comp Time	\$12,399	\$0	\$11,493	\$0	\$0	\$0
Supplies	\$275,421	\$67,500	\$199,272	\$65,500	\$0	\$65,500
Temporary Services	\$13,333	\$0	\$5,584	\$0	\$0	\$0
Professional Services	\$200,270	\$717,000	\$180,026	\$961,524	\$0	\$961,524
Travel and Training	\$12,274	\$35,500	\$20,397	\$35,500	\$0	\$35,500
Other Services	\$197,898	\$444,968	-\$137,090	\$533,183	\$0	\$533,183
Internal Charges	\$373,761	\$377,190	\$0	\$0	\$0	\$0
Transfers	\$8,419	\$0	\$85,000	\$33,764	\$3,077,005	\$3,110,769
Total:	\$2,827,472	\$3,444,664	\$1,272,448	\$4,029,013	\$3,077,005	\$7,106,018

Budget Adjustments		FTE	Expenditure	Revenue
Tidemark Replacement Carryover	3194-390-04	0.00	\$3,077,005	\$0

This decision package is a request to carry funds over from the 2013-14 biennium to the 2015-16 biennium to complete the ongoing Tidemark Replacement Project.

1011-521-597194-Transfer Out To 3194

Budget Adjustment Total:	0.00	\$3,077,005	\$0
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Code Enforcement

Department Summary

The Code Enforcement Division is responsible for responding to citizens concerns regarding the implementation of State and County regulations to ensure compliance with the Uniform Building Code, Clark County Zoning Ordinances, Nuisance Ordinance, as well as the environmental ordinances. Code Enforcement is a reactive program which addresses violations such as businesses in residential zones, buildings without permits, occupancy of travel trailers, abandoned vehicles, and debris accumulation. A proactive approach will be placed on environmental issues such as soil disturbing activities in a sensitive area, in order to comply with endangered species act. Enforcing these regulations helps maintain the quality of life important to the citizens of Clark County and the environment.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
NPDES	\$77,345	\$83,787	\$42,966	\$80,126	\$0	\$80,126
Code Enforcement Administration	\$322,926	\$285,009	\$166,022	\$233,426	\$10,000	\$243,426
Planning Concerns	\$208,386	\$485,654	\$102,354	\$510,254	\$0	\$510,254
Abatement Program	\$74,494	\$12,000	\$46,202	\$12,000	\$25,000	\$37,000
Building Concerns	\$180,235	\$125,880	\$102,566	\$124,518	\$0	\$124,518
General Concerns	\$269,823	\$213,268	\$136,343	\$217,542	\$0	\$217,542
Total:	\$1,133,209	\$1,205,598	\$596,453	\$1,177,866	\$35,000	\$1,212,866
Expenditures By Object Category						
Salaries, Regular	\$608,416	\$609,944	\$316,213	\$604,568	\$0	\$604,568
Benefits	\$230,529	\$294,038	\$121,110	\$275,998	\$0	\$275,998
Allowances	\$1,179	\$0	\$884	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$10,000	\$87	\$10,000	\$0	\$10,000
Supplies	\$25,844	\$25,520	\$11,778	\$20,954	\$0	\$20,954
Professional Services	\$9,693	\$250	\$9,883	\$204,400	\$0	\$204,400
Travel and Training	\$442	\$2,750	\$4,481	\$2,750	\$10,000	\$12,750
Other Services	\$47,745	\$47,904	\$132,017	\$59,196	\$25,000	\$84,196
Internal Charges	\$202,691	\$204,070	\$0	\$0	\$0	\$0
Capital Expenditures	\$6,670	\$11,122	\$0	\$0	\$0	\$0
Total:	\$1,133,209	\$1,205,598	\$596,453	\$1,177,866	\$35,000	\$1,212,866

Abatement Program

Program Summary

The abatement program was established to clean up nuisance violations or abate a dangerous structure using funds which have been collected from fines and penalties. The funds will be used to pay contractors to cleanup these properties and the costs will placed as a lien on the property where the violation has been abated.

Operational Planning Categories	
Purpose: Discretionary	Scope: Local

Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$49,177	\$0	\$26,383	\$0	\$0	\$0
Benefits	\$18,247	\$0	\$10,255	\$0	\$0	\$0
Allowances	\$21	\$0	\$9	\$0	\$0	\$0
Supplies	\$1,978	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$6,958	\$0	\$0	\$0
Travel and Training	\$365	\$0	\$0	\$0	\$0	\$0
Other Services	\$4,706	\$12,000	\$2,597	\$12,000	\$25,000	\$37,000
Total:	\$74,494	\$12,000	\$46,202	\$12,000	\$25,000	\$37,000

Budget Adjustments		FTE	Expenditure	Revenue
Increase Abatement Funding	0001-589-01	0.00	\$25,000	\$0
Code Enforcement requires more budget for abatement of nuisance issues	S.			
0001-589-524605-Abatement Program				
Budgi	et Adjustment Total:	0.00	\$25,000	\$0

Building Concerns

Program Summary

This program funds the investigation of all building concerns after the issuance of a final occupancy permit, monitoring of erosion control in subdivisions after development, dangerous structures, and regulations of grading permits. Successful resolution of building violations protects the safety of the public as well as the aesthetic values of the community.

Total:	\$180,235	\$125,880	\$102,566	\$124,518	\$0	\$124,518
Capital Expenditures	\$1,000	\$0	\$0	\$0	\$0	\$0
Internal Charges	\$180	\$0	\$0	\$0	\$0	\$0
Other Services	\$1,220	\$13,884	\$1,386	\$6,534	\$0	\$6,534
Professional Services	\$2,767	\$0	\$90	\$0	\$0	\$0
Supplies	\$2,363	\$300	\$1,143	\$300	\$0	\$300
Allowances	\$202	\$0	\$155	\$0	\$0	\$0
Benefits	\$44,445	\$29,752	\$26,024	\$30,944	\$0	\$30,944
Salaries, Regular	\$128,058	\$81,944	\$73,768	\$86,740	\$0	\$86,740
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Program By	2011-2012	2013-2014	2013		2015-2016	
Purpose: Essential	Scop	e: Local				
Operational Planning Car	tegories					

Code Enforcement Administration

Operational Planning Categories

Program Summary

This program provides for supervision and clerical support of the Code Enforcement Office. This program is responsible for overseeing implementation for enforcement of ordinance regulations. This program provides for the development of policies and procedures followed in the investigation of complaints and the necessary follow-up to achieve compliance. The Administration program includes providing financial control of the program budget.

Purpose: Essential	Sco	pe: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$47,428	\$38,816	\$23,090	\$0	\$0	\$0
Benefits	\$25,968	\$15,163	\$12,067	\$1,306	\$0	\$1,306
Allowances	\$29	\$0	\$13	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$8,000	\$87	\$8,000	\$0	\$8,000
Supplies	\$7,499	\$4,326	\$3,955	\$3,826	\$0	\$3,826
Professional Services	\$6,926	\$0	\$2,325	\$202,870	\$0	\$202,870
Travel and Training	\$77	\$0	\$4,481	\$0	\$10,000	\$10,000
Other Services	\$33,508	\$15,834	\$120,004	\$17,424	\$0	\$17,424
Internal Charges	\$201,491	\$202,870	\$0	\$0	\$0	\$0
Total:	\$322,926	\$285,009	\$166,022	\$233,426	\$10,000	\$243,426

Budget Adjustments		FTE	Expenditure	Revenue
Training	0001-589-02	0.00	\$10,000	\$0
Code Enforcement needs funding beyond \$250 for training.				
0001-589-524604-Admin				
	Budget Adjustment Total:	0.00	\$10,000	\$0

General Concerns

Program Summary

This program captures costs for the investigation of nuisance violations, public abandoned vehicles, tall grass, inquiries and concerns regarding public safety. Successful resolution protects the aesthetic values of the community and maintains the property values.

Operational Planning	Categories					
Purpose: Essential	Sco	pe: Local				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$195,644	\$121,664	\$98,371	\$128,790	\$0	\$128,790
Benefits	\$64,247	\$58,420	\$33,053	\$53,624	\$0	\$53,624
Allowances	\$236	\$0	\$166	\$0	\$0	\$0
Supplies	\$4,348	\$20,294	\$2,116	\$16,228	\$0	\$16,228
Professional Services	\$0	\$0	\$150	\$1,280	\$0	\$1,280
Other Services	\$3,380	\$568	\$2,487	\$17,620	\$0	\$17,620
Internal Charges	\$300	\$1,200	\$0	\$0	\$0	\$0
Capital Expenditures	\$1,668	\$11,122	\$0	\$0	\$0	\$0
Total:	\$269,823	\$213,268	\$136,343	\$217,542	\$0	\$217,542

NPDES

Program Summary

The NPDES team's function is to respond to all water quality violations within the unincorporated area to ensure the activity is not impacting the quality of water or an environmentally sensitive area.

Total:	\$77,345	\$83,787	\$42,966	\$80,126	\$0	\$80,126
Capital Expenditures	\$3,002	\$0	\$0	\$0	\$0	\$0
Internal Charges	\$540	\$0	\$0	\$0	\$0	\$0
Other Services	\$3,658	\$468	\$4,157	\$468	\$0	\$468
Travel and Training	\$0	\$2,550	\$0	\$2,550	\$0	\$2,550
Professional Services	\$0	\$0	\$270	\$0	\$0	\$0
Supplies	\$7,091	\$550	\$3,423	\$550	\$0	\$550
Allowances	\$25	\$0	\$13	\$0	\$0	\$0
Benefits	\$22,259	\$40,511	\$12,142	\$34,522	\$0	\$34,522
Salaries, Regular	\$40,770	\$39,708	\$22,961	\$42,036	\$0	\$42,036
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Program By	2011-2012	2013-2014	2013		2015-2016	
Purpose: Mandatory	Scop	e: Regional (Multi-Co	unty)			
Operational Planning Cat	<u>egories</u>					

Planning Concerns

Operational Planning Categories

Program Summary

This program funds Code Enforcement investigations and support in response to citizens zoning issues. Approximately one-third of all the complaints received are regarding planning issues such as home occupations, requirements outlined in public land use hearings, setback violations and occupancy of travel trailers. Successful resolution ensures that property values and environment are protected.

Purpose: Essential	Sco	ppe: Local				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$147,339	\$327,812	\$71,640	\$347,002	\$0	\$347,002
Benefits	\$55,363	\$150,192	\$27,569	\$155,602	\$0	\$155,602
Allowances	\$666	\$0	\$528	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
Supplies	\$2,565	\$50	\$1,141	\$50	\$0	\$50
Professional Services	\$0	\$250	\$90	\$250	\$0	\$250
Travel and Training	\$0	\$200	\$0	\$200	\$0	\$200
Other Services	\$1,273	\$5,150	\$1,386	\$5,150	\$0	\$5,150
Internal Charges	\$180	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$1,000	\$0	\$0	\$0	\$0	\$0
Total:	\$208,386	\$485,654	\$102,354	\$510,254	\$0	\$510,254

Customer Service Department

Department Summary

Customer Service is the permit center for the Community Development Department. Operations staff takes in applications, process, and issue all land use and building permits; and answer general questions from the public and specific questions from applicants. The administrative function creates and maintains active building files; receives payments and submit billings for permitting; handles the main switchboard for the department; and provides permit information and verification for individuals, businesses and other government agencies.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Customer Service Operations	\$1,830,863	\$2,002,256	\$1,145,914	\$2,855,414	\$15,000	\$2,870,414
Total:	\$1,830,863	\$2,002,256	\$1,145,914	\$2,855,414	\$15,000	\$2,870,414
Expenditures By Object Category						
Salaries, Regular	\$908,176	\$912,542	\$553,637	\$1,464,614	\$0	\$1,464,614
Benefits	\$315,302	\$416,685	\$206,522	\$648,152	\$0	\$648,152
Allowances	\$2,705	\$0	\$238	\$0	\$0	\$0
Overtime/Comp Time	\$8,428	\$12,000	\$16,351	\$12,000	\$0	\$12,000
Supplies	\$20,783	\$11,500	\$990	\$11,500	\$0	\$11,500
Temporary Services	\$18,379	\$20,000	\$27,844	\$20,000	\$0	\$20,000
Professional Services	\$5,094	\$13,000	\$133,452	\$300,316	\$0	\$300,316
Travel and Training	\$556	\$30,500	\$526	\$30,500	\$0	\$30,500
Other Services	\$323,347	\$385,734	\$159,189	\$368,332	\$15,000	\$383,332
Internal Charges	\$228,093	\$200,295	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$47,165	\$0	\$0	\$0
Total:	\$1,830,863	\$2,002,256	\$1,145,914	\$2,855,414	\$15,000	\$2,870,414

Customer Service Operations

Program Summary

The operations program staff review all applications for compliance with building and land use regulations prior to the issuance of permits.

Purpose: Essential	Sco	pe: County-Wide				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$908,176	\$912,542	\$553,637	\$1,464,614	\$0	\$1,464,614
Benefits	\$315,302	\$416,685	\$206,522	\$648,152	\$0	\$648,152
Allowances	\$2,705	\$0	\$238	\$0	\$0	\$0
Overtime/Comp Time	\$8,428	\$12,000	\$16,351	\$12,000	\$0	\$12,000
Supplies	\$20,783	\$11,500	\$990	\$11,500	\$0	\$11,500
Temporary Services	\$18,379	\$20,000	\$27,844	\$20,000	\$0	\$20,000
Professional Services	\$5,094	\$13,000	\$133,452	\$300,316	\$0	\$300,316
Travel and Training	\$556	\$30,500	\$526	\$30,500	\$0	\$30,500
Other Services	\$323,347	\$385,734	\$159,189	\$368,332	\$15,000	\$383,332
Internal Charges	\$228,093	\$200,295	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$47,165	\$0	\$0	\$0
Total:	\$1,830,863	\$2,002,256	\$1,145,914	\$2,855,414	\$15,000	\$2,870,414

Budget Adjustments		FTE	Expenditure	Revenue
Reinstate \$15,000 Other Misc	1011-546-02	0.00	\$15,000	\$0
Increase 499 Other Misc. Service budget to \$20,000.				
1011-546-558600-Administration				
	Budget Adjustment Total:	0.00	\$15,000	\$0

Development Review

Department Summary

The information presented here is for prior period expenditures.

Expenditures By Program		2011-2012	2013-2014	2013	D l'	2015-2016	Tatal Dansina I
Fiografii		Actual	Budget	Actual	Baseline	Adjustment	Total Required
Development Review		\$45	\$0	\$0	\$0	\$0	\$0
•	Total:	\$45	\$0	\$0	\$0	\$0	\$0
Expenditures By Object Category							
Other Services		\$45	\$0	\$0	\$0	\$0	\$0
•	Total:	\$45	\$0	\$0	\$0	\$0	\$0

Development Review

Program Summary

The information presented here is for prior period expenditures.

Operational Planning	<u>Categories</u>					
Purpose: Mandatory	Sco	ope: Regional (Cou	ınty-wide)			
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$45	\$0	\$0	\$0	\$0	\$0
Total:	\$45	\$0	\$0	\$0	\$0	\$0

Development Services Administration

Department Summary

Administration encompasses the development of policies and procedures and provides budgetary and financial control for the overall operations of the program. Administration also tracks and monitors the tracking systems for fully completes, and Type 1, 2 and 3 permits. The systems are used to compile monthly and quarterly performance reports to compare against performance standards.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Development Services Administration	\$1,747,611	\$1,901,796	\$779,759	\$1,785,016	\$126,708	\$1,911,724
Total:	\$1,747,611	\$1,901,796	\$779,759	\$1,785,016	\$126,708	\$1,911,724
Expenditures By Object Category						
Salaries, Regular	\$974,712	\$914,716	\$466,506	\$880,652	\$83,460	\$964,112
Benefits	\$305,384	\$376,968	\$151,992	\$342,440	\$43,248	\$385,688
Allowances	\$395	\$0	\$146	\$0	\$0	\$0
Overtime/Comp Time	\$9,909	\$25,000	\$11,877	\$25,000	\$0	\$25,000
Supplies	\$16,718	\$22,800	\$4,646	\$22,800	\$0	\$22,800
Temporary Services	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
Professional Services	\$47,910	\$121,000	\$81,573	\$213,390	\$0	\$213,390
Travel and Training	\$1,545	\$10,500	\$375	\$10,500	\$0	\$10,500
Other Services	\$178,199	\$305,568	\$62,644	\$288,234	\$0	\$288,234
Internal Charges	\$212,839	\$123,244	\$0	\$0	\$0	\$0
Total:	\$1,747,611	\$1,901,796	\$779,759	\$1,785,016	\$126,708	\$1,911,724

Development Services Administration

Program Summary

Thursday, October 2 2014

Operational Planning Categories

Administration encompasses the development of policies and procedures and provides budgetary and financial control for the overall operations of the program. Administration also tracks and monitors the tracking systems for fully completes, and Type 1, 2 and 3 permits. The systems are used to compile monthly and quarterly performance reports to compare against performance standards.

Purpose: Mandatory	Scop	e: Local				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$974,712	\$914,716	\$466,506	\$880,652	\$83,460	\$964,112
Benefits	\$305,384	\$376,968	\$151,992	\$342,440	\$43,248	\$385,688
Allowances	\$395	\$0	\$146	\$0	\$0	\$0
Overtime/Comp Time	\$9,909	\$25,000	\$11,877	\$25,000	\$0	\$25,000
Supplies	\$16,718	\$22,800	\$4,646	\$22,800	\$0	\$22,800
Temporary Services	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
Professional Services	\$47,910	\$121,000	\$81,573	\$213,390	\$0	\$213,390
Travel and Training	\$1,545	\$10,500	\$375	\$10,500	\$0	\$10,500
Other Services	\$178,199	\$305,568	\$62,644	\$288,234	\$0	\$288,234
Internal Charges	\$212,839	\$123,244	\$0	\$0	\$0	\$0
Total:	\$1,747,611	\$1,901,796	\$779,759	\$1,785,016	\$126,708	\$1,911,724

Budget Adjustments		FTE	Expenditure	Revenue
Add 0.75 FTE Planner II	1011-544-01	0.75	\$126,708	\$0
To assist with handling increased workload and to take a burden off of significant overtime, Land Use is asking for 3/4 time Planner II.	staff which is running			
1011-544-558600-Administration				

Budget Adjustment Total:

0.75

\$126,708

\$0

172

Page:

Fire Marshal

Department Summary

The Fire Marshal's Office enforces the fire code and fireworks regulations and investigates arson and other fires that occur within the unincorporated areas of the County and several of the county's cities. It is the mission of this division to reduce the risk of fire, explosion, hazardous material release, natural disaster and similar incidents to the lives and property of the citizens of Clark County.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Existing Occupancy	\$298,808	\$701,225	\$135,670	\$1,009,594	\$0	\$1,009,594
New Construction	\$211,103	\$439,350	\$153,814	\$521,922	\$0	\$521,922
Fire Investigation	\$547,149	\$408,153	\$232,962	\$373,114	\$5,000	\$378,114
Fire Marshal Administration	\$1,028,702	\$786,911	\$550,481	\$412,156	\$30,000	\$442,156
Total:	\$2,085,762	\$2,335,639	\$1,072,927	\$2,316,786	\$35,000	\$2,351,786
Expenditures By Object Category						
Salaries, Regular	\$1,125,299	\$1,152,048	\$587,804	\$1,134,954	\$0	\$1,134,954
Benefits	\$343,598	\$433,231	\$183,015	\$427,906	\$0	\$427,906
Allowances	\$1,835	\$2,000	\$4,022	\$2,000	\$0	\$2,000
Overtime/Comp Time	\$58,290	\$79,680	\$28,730	\$79,680	\$0	\$79,680
Supplies	\$78,538	\$81,802	\$31,989	\$78,266	\$5,000	\$83,266
Temporary Services	\$0	\$0	\$1,429	\$0	\$0	\$0
Professional Services	\$50,556	\$61,880	\$9,016	\$366,140	\$0	\$366,140
Travel and Training	\$7,150	\$17,000	\$4,513	\$17,000	\$30,000	\$47,000
Other Services	\$92,020	\$169,492	\$222,409	\$210,840	\$0	\$210,840
Internal Charges	\$304,200	\$304,200	\$0	\$0	\$0	\$0
Capital Expenditures	\$24,276	\$34,306	\$0	\$0	\$0	\$0
Total:	\$2,085,762	\$2,335,639	\$1,072,927	\$2,316,786	\$35,000	\$2,351,786

Existing Occupancy

Program Summary

This program provides for regular, periodic fire inspections of many of the county's high life or fire loss potential occupancies. It also provides for the investigation of fire hazards reported to the division from citizens or other governmental sources.

Operational Planning Cat	<u>egories</u>					
Purpose: Mandatory	Scop	e: Local				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$218,533	\$472,296	\$97,235	\$499,916	\$0	\$499,916
Benefits	\$69,941	\$178,523	\$32,384	\$193,578	\$0	\$193,578
Allowances	\$1,195	\$0	\$1,599	\$0	\$0	\$0
Overtime/Comp Time	\$2,671	\$10,120	\$281	\$10,120	\$0	\$10,120
Supplies	\$2,440	\$1,980	\$1,215	\$1,980	\$0	\$1,980
Temporary Services	\$0	\$0	\$1,429	\$0	\$0	\$0
Professional Services	\$2,442	\$1,200	\$362	\$301,200	\$0	\$301,200
Travel and Training	\$411	\$2,100	\$290	\$2,100	\$0	\$2,100
Other Services	\$1,175	\$700	\$875	\$700	\$0	\$700
Capital Expenditures	\$0	\$34,306	\$0	\$0	\$0	\$0
Total:	\$298,808	\$701,225	\$135,670	\$1,009,594	\$0	\$1,009,594

Fire Investigation

Total:

Operational Planning Categories

Program Summary

This program investigates the origin, cause and circumstances of fires occurring within the jurisdiction and brings those responsible for lighting fires to prosecution. Through this program county- wide fire loss statistics are compiled and analyzed.

Purpose: Mandatory	Scop	e: Regional (Multi-Co	unty)			
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$320,702	\$170,678	\$130,432	\$179,476	\$0	\$179,476
Benefits	\$104,554	\$61,801	\$47,047	\$65,006	\$0	\$65,006
Allowances	\$732	\$1,200	\$777	\$1,200	\$0	\$1,200
Overtime/Comp Time	\$47,114	\$65,660	\$24,104	\$65,660	\$0	\$65,660
Supplies	\$19,220	\$53,102	\$2,034	\$6,060	\$5,000	\$11,060
Professional Services	\$46,970	\$47,112	\$5,199	\$47,112	\$0	\$47,112
Travel and Training	\$2,870	\$5,600	\$1,117	\$5,600	\$0	\$5,600
Other Services	\$4,987	\$3,000	\$22,252	\$3,000	\$0	\$3,000
Total:	\$547,149	\$408,153	\$232,962	\$373,114	\$5,000	\$378,114

Budget Adjustments		FTE	Expenditure	Revenue
Personal Protection Equipment	0001-599-02	0.00	\$5,000	\$0

Fire investigators require personal protective equipment similar to firefighters due to the environments in which they work. However, because they are not in the hazardous atmospheres on a continuous basis, they do not have to purchase the more expensive equipment as often. Equipment is coming due for replacement in the next budget cycle.

0001-599-522312-Investigation

Budget Adjustment Total:	0.00	\$5,000	\$0
		+-,	+-

Fire Marshal Administration

\$24,276

\$1,028,702

Program Summary

The administration program provides oversight, long-range planning and budgetary management for the division's programs and coordinates activities with other county divisions and departments, local fire districts, and other governmental agencies.

Operational Planning Ca	ategories .					
Purpose: Mandatory	Scop	e: Local				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$433,364	\$199,386	\$247,038	\$84,074	\$0	\$84,074
Benefits	\$123,650	\$71,295	\$71,677	\$26,938	\$0	\$26,938
Allowances	-\$1,383	\$500	\$93	\$500	\$0	\$500
Overtime/Comp Time	\$4,544	\$3,900	\$769	\$3,900	\$0	\$3,900
Supplies	\$51,579	\$23,770	\$28,430	\$67,276	\$0	\$67,276
Professional Services	\$1,144	\$13,168	\$3,455	\$17,428	\$0	\$17,428
Travel and Training	\$3,869	\$5,200	\$1,631	\$5,200	\$30,000	\$35,200
Other Services	\$83,459	\$165,492	\$197,388	\$206,840	\$0	\$206,840
Internal Charges	\$304,200	\$304,200	\$0	\$0	\$0	\$0

Budget Adjustments		FTE	Expenditure	Revenue
Increase Training/Travel Exp	0001-599-01	0.00	\$30,000	\$0
Increase Training and Travel expenditures to better reflect true cost of maintain and keeping pace with national trends. 0001-599-522319-Fire Administration	ning certifications			
Budget A	djustment Total:	0.00	\$30,000	\$0

\$0

\$786,911

\$0

\$550,481

\$0

\$412,156

\$0

\$30,000

\$0

\$442,156

New Construction

Capital Expenditures

Total:

Program Summary

This program is comprised of two (2) sections: new construction plan review and new construction inspection. New construction plan review ensures that new land development and commercial building construction complies with the appropriate county fire codes and ordinances. On-site construction inspection and fire-system testing assures that a basic level of fire protection is provided at the time of construction.

Operational Planning (Categories					
Purpose: Mandatory	Sco	pe: Local				
Program By Object Category	2011-2012	2013-2014	2013		2015-2016	
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$152,700	\$309,688	\$113,099	\$371,488	\$0	\$371,488
Benefits	\$45,453	\$121,612	\$31,907	\$142,384	\$0	\$142,384
Allowances	\$1,291	\$300	\$1,553	\$300	\$0	\$300
Overtime/Comp Time	\$3,961	\$0	\$3,576	\$0	\$0	\$0
Supplies	\$5,299	\$2,950	\$310	\$2,950	\$0	\$2,950
Professional Services	\$0	\$400	\$0	\$400	\$0	\$400
Travel and Training	\$0	\$4,100	\$1,475	\$4,100	\$0	\$4,100
Other Services	\$2,399	\$300	\$1,894	\$300	\$0	\$300
Total:	\$211,103	\$439,350	\$153,814	\$521,922	\$0	\$521,922